

# LORD AYLMER HOME AND SCHOOL

## MONTHLY MEETING



**Date:** October 20, 2025

**Time:** 6:30 PM

**Facilitator:** April Moffatt (President)

1. ATTENDANCE			
TOTAL	GROUP	NOTES	
<b>6</b>	Executive Committee	<b>Present</b>	<b>Name / Position</b>
		X	April Moffatt (President)
		X	Véro Beaudry (VP)
		X	Ciaran Dooley (Treasurer)
			Nicole Smith (Secretary)
		X	Ashley Tetreault (Volunteer Coordinator)
		X	Marie-France Larocque (Media Coordinator and Webmaster)
		X	Val MacMillan (Membership & Social Media)
<b>6</b>	H&S Membership	Voting members	
<b>12</b>	<b>Total Present</b>		
2.0 MEETING ADMINISTRATION			
ITEM	AGENDA ITEM	PRESENTER	ACTION / NOTES
1	Approval of the agenda	April	Motioned by: Val Seconded: Ciaran Motion results: approved
2	Approval of Minutes from September 2025	April	Motioned by: Ciaran Seconded: Debi Motion results: approved
3	E-votes	April	Motioned by: Ashley Seconded: Val Motion results: approved <ul style="list-style-type: none"> <li>● 7 responses received (not quorum)</li> <li>● Motion voted on and passed</li> </ul>
3.0 REPORTS			
3.1	Treasurer's report	Ciaran	<ul style="list-style-type: none"> <li>● Accounts total \$58 355.11 (artificially high due to pizza funds)</li> <li>● Money in the Stripe account. Ciaran trying to re-register for access.</li> <li>● ~\$4426 unallocated funds, ~\$1928 after budget ratified. Make sure events are popular to boost funds.</li> </ul>



## MONTHLY MEETING

3.2	Quebec Federation of Home and School (QFHSA) Update	Debi	<ul style="list-style-type: none"> <li>● Debi thanked everyone who attended the seminar at the Western Quebec School Board on October 4<sup>th</sup>.</li> <li>● Reminder about QFHSA Fall Conference on November 8<sup>th</sup> at Beechwood School. Cost is \$25 but local associations encouraged to pay. Hotel, dinner, and gas included.</li> <li>● Workshops at the conference will include “Managing Stress and Anxiety” and “Study Skills and Organization.” Lunch speaker from Allo Prof.</li> <li>● Reminder about awards (e.g. Pat Lewis, Environmental Award, Golden Torch, Unsung Hero, Newsletter, Volunteer of the Year, etc.) Deadline to apply March/April. More info on QFHSA website.</li> </ul>
3.3	Principal Message	Sam / Hannah	<ul style="list-style-type: none"> <li>● Progress reports available on October 15<sup>th</sup>.</li> </ul> <p><b>Outdoor Playscapes</b></p> <ul style="list-style-type: none"> <li>● SR Campus mulch and gravel.</li> <li>● Tender for shed.</li> <li>● Waiting for paint on pavement. Reached out for tender and received three quotes but might wait until Spring due to the cold.</li> <li>● Working with students on how to use and return outdoor equipment appropriately. Grade 6 leaders will help. Debi offered to do inventory.</li> </ul> <p><b>Field Trips</b></p> <ul style="list-style-type: none"> <li>● Currently dividing money.</li> <li>● Outing proposals from teachers are due on December 5<sup>th</sup>.</li> </ul> <p><b>Swag</b></p> <ul style="list-style-type: none"> <li>● Samples will be coming in to try at the Bazaar.</li> <li>● Sizes will be up to adult 3XL.</li> </ul> <p><b>Presenters</b></p>



## MONTHLY MEETING

			<ul style="list-style-type: none"> <li>• Katie Weatherston (hockey player) on goal setting for Cycles 2 and 3.</li> <li>• Gordie Productions putting on a show called “Beyond Belief” about hope in uncertain times.</li> </ul> <p><b>Journey Walk</b></p> <ul style="list-style-type: none"> <li>• Students graduating in 2026 met with kindergarten students in the middle of the field to offer hope and guidance.</li> <li>• Planning more unity activities (e.g. joint recess).</li> </ul>
<b>4.0 BUSINESS</b>			
4.1	Table Purchase	Ciaran	<ul style="list-style-type: none"> <li>• Originally approved \$1000 to replace six tables.</li> <li>• Purchased 10 tables for approximately \$500.</li> <li>• Currently in storage room.</li> <li>• Ciaran asked if we wanted to buy more tables with remaining approved funds or return funds. It was voted to return funds to the budget.</li> </ul>
4.2	25-26 purchase update	Ciaran	<p><b>Shed Purchase</b></p> <ul style="list-style-type: none"> <li>• Shed purchased for the Centre but the Buildings department was concerned about durability since it does not meet requirements (no floor to the shed).</li> <li>• Ciaran returned the shed.</li> <li>• The staff at the Centre are re-evaluating their needs and will check with the Buildings department first.</li> <li>• Home and School will provide up to \$500, the school will cover the remaining cost (if any).</li> </ul> <p><b>Play Supplies</b></p> <ul style="list-style-type: none"> <li>• \$2000 funding was approved, \$750 was spent.</li> <li>• Bins are inside the doors so no need to add lock or chain.</li> <li>• Will purchase winter toys (e.g. snow block makers, shovels, etc.)</li> </ul>



## MONTHLY MEETING

			<ul style="list-style-type: none"> <li>• Lynn mentioned that Giant Tiger has good quality snow shovels for around \$10.</li> <li>• Hannah mentioned that they will ask Student Voice for a wish list for the remaining \$1245.58.</li> </ul>
4.3	Sports Tournaments	Ciaran	<ul style="list-style-type: none"> <li>• Flag football tournament on November 3<sup>rd</sup>.</li> <li>• Home and School facilitates pizza lunch for the teams (pizza and juice) by pre-order. Lunch is purchased for volunteer referees from the high school.</li> <li>• Not a fundraiser but we usually make about \$300.</li> <li>• Ashley asked if there was any need for volunteers. Ciaran said no. Ashley suggested that we should start having someone shadow the event to learn how it is run.</li> </ul>
4.4	Movie Night	Sam C.	<ul style="list-style-type: none"> <li>• Movie Night will be Friday, November 21<sup>st</sup>.</li> <li>• Suggestions for movies: K-Pop Demon Hunter, Wicked (coming out the day of the Movie Night).</li> <li>• There were concerns that Wicked might be too mature and too long for some kids.</li> <li>• Sam and Hannah will poll the students on which movie they would like to see.</li> <li>• April reached out to Cineplex for popcorn. Ashley also had a popcorn machine that she had loaned to another school for a movie night event, which had worked well.</li> <li>• The event will be free and we will sell pizza and snacks (popcorn, donated candy bags).</li> <li>• Ciaran suggested a raffle but we will be doing the Christmas Bazaar the following week.</li> </ul>
4.5	Pizza Times	Lance/April	<ul style="list-style-type: none"> <li>• Pizza was delivered at 11:15.</li> <li>• Lunch time changed. Kids now eat first but are not allowed to take pizza outside so the delivery time will be changed to 10:45 to allow time for distribution and time to eat.</li> <li>• Distribution going well with pepperoni and cheese but boxes need to be clearly labelled.</li> </ul>
4.6	Halloween Dance	Amanda	<ul style="list-style-type: none"> <li>• Food was purchased.</li> <li>• We have sugar and cups but tea, coffee, milk, and cream will need to be purchased. Lynn offered to purchase. Coffee and tea will be free but there will be a donation box.</li> </ul>



## MONTHLY MEETING

			<ul style="list-style-type: none"> <li>• New lights that flash with the music were purchased.</li> <li>• Balloons will need to be purchased – five bunches, one large and four small.</li> <li>• There will be a raffle.</li> <li>• The Environment Committee from D’arcy-Symmes will be coming to help sort recycling. We will donate the cans to them for their Nicaragua trip.</li> <li>• Ashley arranged for there to be a new person with the seasoned volunteers at each station in order to learn the position.</li> <li>• April will need a clicker and flashlight to direct traffic at the entrance and make sure parents are present.</li> <li>• We will allow entrance 10 minutes early.</li> <li>• Ashley is trying to coordinate with a photographer for the photo booth.</li> </ul>
4.7	Christmas	April/Vero/ Marie-Fran ce	<ul style="list-style-type: none"> <li>• The Bazaar will have 45 vendors this year (usually 32). There will be 30 vendors in the gym, some in the hall, and five young entrepreneurs in the library hallway.</li> <li>• There will be swag in the Zen Den.</li> <li>• Lynn, Lara, and Val will collect raffle items. There were concerns that it might be hard to put baskets together with the Movie Night being the week before.</li> <li>• Vero proposed doing a silent auction instead of a raffle but Ashley suggested doing some research to see which method was more profitable.</li> </ul>
4.8	Angel Tree	Marie-Fran ce	<ul style="list-style-type: none"> <li>• Last year, people complained that it was difficult to purchase gifts for children on the Angel Tree without knowing their gender.</li> <li>• It was suggested to add the gender and/or the child’s interests for this year.</li> </ul>
4.9	Aylmer Food Bank Drive	April	<ul style="list-style-type: none"> <li>• It was asked whether we should do a week long food drive or just one day. It was suggested that we do a drive-by guignolee instead in case of donor fatigue. It was decided that we will do a food drive on the day of the Bazaar and April will bring the boxes to the Food Bank.</li> </ul>

# LORD AYLMER HOME AND SCHOOL



## MONTHLY MEETING

			<ul style="list-style-type: none"> <li>• The Food Bank will give a list of needed items.</li> <li>• Sam and Hannah advised that there were 12-15 families in need who will receive baskets from the school. Debi advised that she could possibly get a 5% discount on gift cards and April suggested the H&amp;S Fundscrip but Sam advised that the school uses a grant to cover the cost.</li> </ul>
<b>5.0 Varia</b>			
5.1	Open Round Table	All	<ul style="list-style-type: none"> <li>• Marie-France advised that the Bosapin fundraiser has had \$500 in sales so far.</li> <li>• Vero mentioned the alternative seating requested by the school could be purchased through Scholastic. Sam and Hannah asked for wobble chairs and pedals. April asked them to send a link to Home and School.</li> <li>• Marie-France mentioned she has the volunteer t-shirts for those who purchased them.</li> <li>• Ashley asked any JR Campus parents to spread the word about joining Home and School.</li> </ul>
<b>6.0 ADJOURNMENT</b>			
6.0	<b>Adjournment</b>		Meeting adjourned at 7:45 PM
6.1	Next meeting	April	Next meeting: Monday, November 17, 2025 at 6:30 PM