



LORD AYLMER HOME AND SCHOOL

MONTHLY MEETING

Date: January 19, 2026

Time: 6:30 PM

Facilitator: April Moffatt (President)

1. ATTENDANCE			
TOTAL	GROUP	NOTES	
6	Executive Committee	Present	Name / Position
		X	April Moffatt (President)
		X	Véro Beaudry (VP)
		X	Ciaran Dooley (Treasurer)
		X	Nicole Smith (Secretary)
		X	Ashley Tetreault (Volunteer Coordinator)
		Absent	Marie-France Larocque (Media Coordinator and Webmaster)
		X	Val MacMillan (Membership & Social Media)
7	H&S Membership	Voting members	
13	Total Present		
MEETING ADMINISTRATION			
ITEM	AGENDA ITEM	PRESENTER	ACTION / NOTES
1	Approval of the agenda	April	Motioned by: Nicole Seconded: Ciaran Motion results: approved
2	Approval of Minutes from November 2025	April	Motioned by: Tanya Seconded: Christina Motion results: approved
2.0 REPORTS			
2.1	Treasurer's report	Ciaran	Bank Account <ul style="list-style-type: none"> ● We were charged \$35 in miscellaneous fees which include \$23.75 in interac e-transfer fees ● Additionally, we were charged \$11.59 in a cash deposit fee ● Ciaran will contact the bank to investigate the charges and determine if they can be reversed.



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			<p><u>Treasurer Supplies</u></p> <ul style="list-style-type: none"> ● Purchased coin rolls and a binder to organize treasurer documents and information <p><u>Purchases/Motion</u></p> <ul style="list-style-type: none"> ● Two crockpots supplied by volunteers were damaged at the Christmas Bazaar ● H&S Purchased replacements: a crockpot and amazon gift card. ● The total cost was \$192.82 <p>Motion to ratify executive decision to purchase damaged items.</p> <ul style="list-style-type: none"> ● Moved motion: Gray ● Second: Ashley ● Results: Approved <p><u>Stripe Account</u></p> <ul style="list-style-type: none"> ● We still have a stripe account as it has been difficult to close ● The account has \$545.55 in it ● Ciaran will continue to contact Stripe to close account
2.2	Principal's Message	Sam/Hannah	<p><u>Miscellaneous Items</u></p> <ul style="list-style-type: none"> ● Discussed field trips and that parents will hear about scheduled trips soon ● February Parent-Teacher meetings will be student led conferences. They will be held on February 19 and 20. ● Each campus will be celebrating the Olympics. There will be 3 events over the two weeks ● Winter activity day: home and school will purchase disposable cups for hot chocolate. ● Student survey results will be shared with home and school (not likely available until March) <p><u>Governing Board</u></p> <ul style="list-style-type: none"> ● Updated educational project; focus will be on alternative education ● Discussed Olympics and Communications



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2.3	QFHSA Update	Debi	<p>*New* QFHSA Help Desk</p> <ul style="list-style-type: none"> • The last Monday of each month from 5PM to 6PM, the QFHSA will host a help desk where local h&s can call in with questions.
2.3	2025/2026 Purchase Update	Ciaran	<ul style="list-style-type: none"> • \$2000 budgeted for outdoor item purchases • \$623.19 remaining • The shed purchase was not successful due to WQSB Buildings dept. requirements so we have allocated \$500 to support the Centre which will go towards indoor storage instead. • Debi will do inventory of items when applicable.
3.0 BUSINESS			
3.1	Constitution and By-Laws Subcommittee	Ciaran	<p><u>Constitution and By-Laws</u></p> <ul style="list-style-type: none"> • A subcommittee has been created which includes Ciaran, Debi, Nicole, Gray, Aimee, April • There will be an agenda and approximately 3-4 meetings • The intent is to review the constitution and by-laws line by line and present an updated draft at the April meeting.
3.2	Staff Appreciation Week (SAW)	Ciaran	<ul style="list-style-type: none"> • Weelkof February 2-6 • H&S will provide \$15 Tim Horton's gift card to bus drivers, crossing guards and drivers • H&S will provide treats to school staff on Monday, Tuesday, Thursday and Friday. <ul style="list-style-type: none"> ○ Monday: Mr. Puffs ○ Tuesday: Mazzola baked goods ○ Thursday: Treats from Boulangerie Aux Deux Freres ○ Friday: Lunch from LaFlamme
3.3	100 Days	Ciaran	<ul style="list-style-type: none"> • Date: February 11 • Pancake breakfast supplied by H&S • We have 4 leftover bags of pancake mix from the bazaar • Volunteers will pack each classes pancakes and items and deliver. <p><u>Items to Purchase</u></p> <ul style="list-style-type: none"> • 5 bags of pancake mix • 700 juice boxes



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			<ul style="list-style-type: none"> ● Syrup ● Gluten Free Mix (1 bag) <p><u>Preparation (Feb 10)</u></p> <ul style="list-style-type: none"> ● Pancakes will be made the night before ● Volunteers will meet at the school and prepare pancakes on griddle. Pancakes will be warmed on the morning of the event. ● Volunteers: April, Nicole, Amanda, Gray, Christina, Sam, Alicia, Tanya <p><u>Day of Help (Feb 11)</u></p> <ul style="list-style-type: none"> ● Arrive at 7:30AM ● Students will eat from 8:30-10:30 ● Volunteers: April, Vero, Debi, Ciaran, Christina
3.4	March Event	Ciaran	<ul style="list-style-type: none"> ● Discussion on hosting an event in March ● Game night was proposed – no final decision made ● A survey will be sent out to members to vote on which event they would like to see (game night, dodgeball, movie night, skating at the marina etc.)
3.5	Bingo Night	April	<ul style="list-style-type: none"> ● Date: April 8th ● \$30 a ticket ● Ashley will be the lead
3.6	Spring Dance	Amanda	<ul style="list-style-type: none"> ● Date: May 1st ● Amanda is the lead and will send email out for people to join the subcommittee ● We will need to purchase bins for drinks
3.7	Easter Purdy's	Vero	<ul style="list-style-type: none"> ● We will run it February 6 to March 1 ● Vero is the lead
3.8	Grade 6 Graduation	April	<ul style="list-style-type: none"> ● Date: June 18 ● Budget: \$1500 ● H&S will fund the purchase of grad t-shirts ● Sam and Hannah will organize the t-shirt order ● There will be 2 awards that H&S will assist with. Sam and Hannah to share details with April.
Round Table			
5	Open Round Table	All	<ul style="list-style-type: none"> ● Debi inquired on the number of K4 classes – there are two classes with 17 students per class.



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			<ul style="list-style-type: none"> • April inquired about Kindergarten Graduation to which it was determined that as with other years, H&S will budget \$500 to support the grad. Nathalie and Sara are the contacts at the school. • Aimee suggested skating at the Marina has a family winter event that we could host in March.
6.0 ADJOURNMENT			
6.1	Next Meeting Date	April	<p>Date(s) set: Meeting dates for the year have been scheduled; however, they may be subject to change. All meetings are at 6:30 PM in the senior campus teacher lounge.</p> <ul style="list-style-type: none"> • February 16, 2026 • March 23, 2026 • April 20, 2026 • May 11, 2026 • June 15, 2026
17	Meeting Adjourned	Vero	Meeting adjourned at 8:12PM