



LORD AYLMER HOME AND SCHOOL

MONTHLY MEETING

Date: February 24, 2025

Time: 7:00 PM (virtual)

Facilitator: April Moffatt (President)

ATTENDANCE			
TOTAL	GROUP	NOTES	
8	Executive Committee	Present	Name / Position
		X	April Moffatt (President)
		X	Véro Beaudry (VP)
		X	Ciaran Dooley (Treasurer)
		X	Nicole Smith (Secretary & Membership)
		X	Ashley Tetreault (Volunteer Coordinator)
		X	Tamara Black (Media-1)
		X	Jessica Laframboise (Media-2)
		H&S Membership	Voting members
	Total Present		
MEETING ADMINISTRATION			
ITEM	AGENDA ITEM	PRESENTER	ACTION / NOTES
1	Approval of January Minutes	Nicole	<ul style="list-style-type: none"> Minutes from January have not yet been prepared. They will be shared with the February minutes in advance of the March meeting.
2	Approval of the agenda	April	Approval of the agenda: Véro Motioned by: Amanda Seconded: Approved
Reports			
3	Treasurer's report	Ciaran	<ul style="list-style-type: none"> Treasurer's Report Changes: Some line items have been moved for better organization. Events/Regular School Funding/School Projects Category: Clarification on the pizza budget showing the full allotment—this is because we pay Bob weekly but start with the full amount. Events/Fundraiser Budget: A Year-to-Date (YTD) tally of events will be included and



LORD AYLMER HOME AND SCHOOL

MONTHLY MEETING

			<p>updated as events happen.</p> <ul style="list-style-type: none"> • Pizza Fundraising: We've raised \$37K from pizza, with \$25K paid to Bob. The report will be updated after round 3. • Operating Budget: A YTD section will be added to show live spending updates. • Fundscript: We received a cheque of ~\$250-\$300 and will reactivate the Fundscript account for future use. • Passive Fundraisers: We are considering diversifying our current fundraisers (e.g., Mabel's Labels, Oliver's Labels) with options like Tru Earth
4	Communication Report	Tamara / Marie-France	<ul style="list-style-type: none"> • No updates to report.
5	Principal Message	April	<ul style="list-style-type: none"> • Next Big Projects: Paving will happen over the summer, and the school has shared links for fun playground ideas for both campuses. <p>Support from Home and School</p> <ul style="list-style-type: none"> • Alternative seating: Look into options like wobble stools through Scholastics. • Sports/recess equipment: Swings can be supported, similar to last year. • Outdoor storage with locks: Needed at each entry for equitable access. • New desks and chairs: Consideration for upgrades. • School supplies: Each classroom has a budget, and principals will be consulted about specific needs. • Supply Process: Amanda noted that schools buy supplies at the start of the year, and teachers can request additional items, likely through the office.
6	Governing Board Updates	Ciaran / Ashley	<ul style="list-style-type: none"> • Governing Board Update: Ciaran provided an update, noting there wasn't much to report regarding H&S. The board reviewed budgets and approved \$700 for each campus to purchase art supplies. • School Supply List: There may be student discussions about the supply list for parents, and this needs to be clarified. • Parent Survey: The school conducted a



LORD AYLMER HOME AND SCHOOL

MONTHLY MEETING

			<p>survey last year, and a summary of the results was shared with parents on February 14.</p> <ul style="list-style-type: none"> • Notable feedback: A suggestion to remove mandatory parental supervision at dances, which is not feasible. • Most comments on events were positive. • School Play: The school is running a play and is calling for prop donations. We should contact the teacher in charge to offer support.
BUSINESS			
7	Staff Appreciation Week (SAW)	April / Véro	<ul style="list-style-type: none"> • We received positive feedback from staff. Glenwood Pizza, Mr. Puffs and Deux Freres were provided.
8	Pizza	Ciaran	<p>Pizza Offers for Next Year:</p> <ul style="list-style-type: none"> • Bob: Cheese: \$14/large & pepperoni: \$15/large. • Glenwood: Pepperoni and cheese for \$15/large. • Vote: Nicole is responsible for setting up and sending out the vote. • Cost Comparison: Tam suggested outlining the cost of each provider for clarity. • 3rd Ordering Period: The rollout will be from March 3rd to March 28th. • Tam will handle media. • Marie-France will set up the website shop.
9	Purdy's Easter Fundrauser	Véro	<ul style="list-style-type: none"> • Rollout Date: Orders can start anytime and will end on March 24th (delivery between April 3-9). Pickup will be at Vero's or the school, depending on the order volume. • Media Plan: Tam will start media when convenient. Past media just needs editing. Frequent posting has boosted sales in the past, so Tam will do a "coming soon" post and then post frequently in the two weeks leading up to the closing date.
10	Open Discussion on Spending	April	<ul style="list-style-type: none"> • The March meeting will be led by Debi to discuss our constitution and discuss how we can focus our fundraising efforts and better align our spending with the needs of the students. • Please come prepared with ideas on what is



LORD AYLMER HOME AND SCHOOL

MONTHLY MEETING

			home and school, our vision, how to spend, when to spend, how to fundraise etc.
11	Spring Dance	Amanda	<ul style="list-style-type: none"> • Date: May 2nd • Ciaran will contact cosplay people to come dressed as Star Wars characters as we have done in the past. • Stacey will purchase items required at Costco. • Amanda will confirm if Sam and Hannah can DJ the event. • Look into recycling bin for this event and future events.
12	Grade 6 graduation	April	<ul style="list-style-type: none"> • T-shirts have been confirmed. Ordering will be completed, and home and school will pay the bill (within our \$1500 budget).
ROUND TABLE			
13	Open Round Table	All	<ul style="list-style-type: none"> • Spending Clarification: Spending isn't just for student items; it also includes events for all students. With 602 students, we need to ensure spending benefits everyone. Debi will address this at the next meeting. • Budget and Brainstorming: We have a budget and can brainstorm spending ideas, including seating (like Scholastics) and outdoor items. • Fundraising Streamlining: We may need to rethink the current fundraisers as our community is stretched thin. It's time to streamline fundraising efforts. • School Supplies: Tam suggested purchasing items that benefit all students. Principals indicated they already have a budget for supplies, and they weren't fully on board. April will discuss this further with them. • Event Ideas: Jessica proposed providing events like a magician or anti-bullying activities for the kids. • School Supply Access: Tanya suggested creating a supply area for lower-income students to access school supplies.



LORD AYLMER HOME AND SCHOOL MONTHLY MEETING

			<ul style="list-style-type: none"> • Garage Sale: April mentioned a garage sale to raise money, and they're waiting to hear back from WQCC. • Plaque for Donations: Gray suggested placing a plaque to recognize H&S donations, so parents and students can see the impact. • Pizza Party Proposal: Ciaran suggested using session profits to fund a pizza party for all students (2 slices for 200 kids, costing about \$2,400).
ADJOURNMENT			
14	Next Meeting Date	April	Date(s) set: The March date is TBD pending Debi's availability.
15	Meeting Adjourned	April	Meeting adjourned at 8:00 PM.